



25th April 2023

Dear Parent/Carer

Year 10 - Work Experience, Careers Interviews, End of Year Exams

Thank for you for the support you have given your child to find a work placement. We have received the vast majority of forms back detailing placement details but are still awaiting a few. These students have been spoken to during form and the very **final deadline will be 28th April**. Unfortunately, if a placement has not been arranged at this point the student will need to remain in school for the week as Derbyshire County Council will not complete Health and Safety checks after this date.

What happens now? Once we have received confirmation that the placement has been checked and approved from DCC we will send confirmation to parents of this (this will not be until at least June). **In some cases, problems have been flagged with some placements.** As we receive details of these concerns, we will contact you to discuss. The concerns are falling under 2 categories. Either the employer does not have Employee Liability Insurance or there is a safeguarding concern due to 'Lone Working'. Any placement where a worker will be lone working with a student will need a DBS check or for the placement tasks and roles to be amended to avoid this situation. We will contact you to discuss the best way forward to work to ensure the placement can be approved. Obviously, we have a duty of care to ensure all of our students are safeguarded.

Careers Interviews

All students will receive at least one impartial careers interview with a trained careers advisor from Luminate Careers before they leave us next year. Year 10 students will begin to be seen this term. I have enclosed information about what to expect from a careers interview and how to prepare for one. This is part of the package of support we give students to understand and chose the best post 16 route for them. We are very proud of the destinations of all of our students and practically all of our students go on to sustain and enjoy fulfilling destinations post 16.

End of Year Exams

Year 10 students will sit internal exams at the end of the academic year. They will commence on **22nd June and run until Thursday 29th June** (there will be no exams on 23rd June as this is Sports Day). The idea of these exams is to give students the experience of sitting exams in the Sports Hall under exam conditions. It will also test their progress to date in their chosen subjects. It is important that students prepare for these exams with our help as it will give them confidence going into Year 11. There will be a program of assemblies and form time sessions to guide students on the best ways to prepare for these assessments. Further details regarding rewards for attending revision sessions will be communicated by Mr Amps in the near future.

World of Work Week

And finally, World of Work Week will run from the **10th to 14th July**. The objective of this week is to help students to decide on the best post 16 option for them and to inspire to work hard in Year 11 to reach their goals. The activities during the week include:

- Trip to Sheffield University - You will receive a letter shortly.
- Taster sessions of the Sixth Form.
- An apprenticeship talk from a local provider.
- 12 industry talks from a selection of over 30 speakers.
- A careers fair on **Tuesday 11th** as part of our Countdown to Success event - a number of post 16 providers will be exhibiting. This is open to parents.

- IT for business session.
- Mock interview with a volunteer from industry.

A busy term ahead I am sure you will agree. If you have any queries, please do not hesitate to contact morgan@queenelizabeths.derbyshire.sch.uk

Yours faithfully

Kate Morgan
Assistant Headteacher - Careers/Employability Leader