



23rd November 2022

Dear Parents and Carers

Year 11 Sixth Form Application Information

It is the time of year when we invite Year 11 students to choose their subject options for QEGS Sixth Form and to complete an application via the online application portal on QEGS Intranet. All students should complete this application regardless of whether they intend to come to our Sixth Form so we can support them in whatever their future plans are.

Mr Walker and I will visit each Year 11 form in early December to explain the process and how to complete the form. We will also provide an overview of the timeline and deadlines for submitting the form, together with the availability of advice and guidance for any students not sure how to proceed.

I have listed the key dates below so that you also have the information your child has been given:

Timeline for Sixth Form Application

5 th - 9 th December 2022	Online application opens via the intranet, Mr Walker and Mrs Allen visit all Year 11 forms
January 2023	Drop-in sessions at canteen for any students needing help/advice with the application process. Students can let their form tutors know if they need assistance
10 th February 2023	Initial applications close
By April 2023	All students receive acknowledgement of their application and a letter of next steps
24 th - 28 th April 2023	First adjustment window for Sixth Form options opens. These are the subjects they will be attending for their taster lessons in July
28 th June 2023	Introduction to Sixth Form – Parents evening event
29 th June 2023	Introduction to Sixth Form and course introduction (remotely)
3 rd -4 th July 2023	Sixth Form taster lessons (face to face)
25 th August 2023	GCSE results day: second adjustment window opens

Next Step:

All students should complete the following pages of the form by 10th February 2023

- Student details
- Application form
- Students wishing to join Sixth Form should then complete the Options page
- Submit application

Useful Information:

- Details about courses, general entry requirements and those for subjects such as psychology, maths and sciences can be found in the Sixth Form Prospectus: <https://www.queenelizabeths.derbyshire.sch.uk/wp-content/uploads/sites/5/2022/10/Sixth-Form-Prospectus-2023-24-web.pdf>

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- Students need to choose an option in each block, one of which must be Personal Development. Double and Triple BTEC course will auto-fill in the correct option blocks
- If you make a mistake, press the Reset Options button
- If there is a subject you want to study, but it clashes with another in an option block, please note it in the space at the bottom of the form

I hope this gives you all the information you need at this stage, however if you have any questions or concerns, please do not hesitate to contact us and we will do our best to assist.

Your faithfully

A handwritten signature in black ink, appearing to read 'L Allen'.

Mrs L Allen

Head of Sixth Form, Assistant Head