

# QUEEN ELIZABETH'S GRAMMAR SCHOOL

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23<sup>rd</sup> May 2022

Dear Parent/Carer

## Year 10 World of Work Weeks

I am writing to inform you of our upcoming World of Work weeks that Year 10 students will be following during the last two weeks of the summer term. Arrangements are as follows:

Cohort	Mon 11 <sup>th</sup> – Friday 15 <sup>th</sup> July 2022	Mon 18 <sup>th</sup> – Friday 22 <sup>nd</sup> July 2022
All of Year 10	Post-16 Options programme	Work Experience placement

### WORK EXPERIENCE

Students have had several workshops/assemblies on work experience, your child was asked to research an area of interest to them and then link it to a career or business. Students were then asked to contact employers to organise their own work experience placements; this was done by emailing, making a phone call or visiting the employer directly or through family and friends. Please ensure that your child's work experience placement is in an accessible location. Your child was given a form for you to complete last term; the deadline for all forms to be returned was **Friday 8<sup>th</sup> April 2022**. If this form has not been returned, please do so as soon as possible.

### IN SCHOOL ACTIVITY INFORMATION

Students will be given advice on CVs, covering letters and completing job application forms. They will be given advice on apprenticeships and will hear about the various other options available to them post-16. There will also be a range of occupational talks given by representatives from industry and local business. Students will attend talks based on their areas of interest. Finally, students will practise their interview skills in a mock interview with one of the representatives.

### UNIVERSITIES & FURTHER EDUCATION COLLEGE VISITS INFORMATION

The purpose of the visits is to enable students to see a university and/or college, providing them with information about different further education opportunities. Students will be visiting Sheffield Hallam University on either Tuesday 12<sup>th</sup> July or Thursday 14<sup>th</sup> July and Chesterfield College on Monday 11<sup>th</sup> July 2022. Students will be given the opportunity to experience a taster day at our QEGS Sixth Form. During each visit, students will be given talks on entrance requirements, the range of courses on offer and a tour of the campus. There will also be an opportunity to visit different departments, speak to undergraduate students and experience taster sessions.

We are asking for a voluntary contribution of **£10.00** towards the costs of these activities. The actual cost to the school per student is in excess of £25.00 so we have taken the decision to heavily subsidise the activities. We are aware that many families are feeling the increasing cost of living pressures and wish to support to ensure all our students can benefit from this important offsite learning. On ParentPay\* there will be two options to pay. One for the **£10.00** voluntary contribution and a further option to pay a further contribution if you feel able to stretch to this. The deadline for trip payment will be **Friday 20<sup>th</sup> June 2022**.

Students will need to bring a packed lunch and are required to wear school uniform. The visits will take place during the school day and students will return in time to catch buses home, unfortunately we cannot account for traffic issues. These activities and visits will raise students' awareness of the variety of Post-16 pathways available to them and will enable them to make an informed choice in Year 11 and to enhance their employability skills.

**Programme of Events**

	<b>Event</b>	<b>Location</b>	<b>Additional information</b>
<b>Monday 11<sup>th</sup> July</b>	<b>Chesterfield College visit</b>	Chesterfield College Meet on bus bay at 8:30/return at 3:30	School uniform
<b>Tuesday 12<sup>th</sup> July</b>	<b>Sheffield Hallam University visit X Side</b>	Sheffield Hallam University Meet on bus bay at 8:30/return at 3:30	School uniform
	<b>Post-16 options workshops Y Side</b>	Attend form as usual – specific instruction will be given	School uniform
<b>Wednesday 13<sup>th</sup> July</b>	<b>Employer engagement And Interview practice</b>	Onsite at QEGS Meet on the bus bay at 8.50am/return at 3.40pm	School uniform
<b>Thursday 14<sup>th</sup> July</b>	<b>Sheffield Hallam University visit Y Side</b>	Sheffield Hallam University Meet on bus bay at 8:30/return at 3:30	School uniform
	<b>Post-16 options workshops X Side</b>	Attend form as usual – specific instruction will be given	School uniform
<b>Friday 15<sup>th</sup> July</b>	<b>External speaker And QEGS Sixth Form Taster Day</b>	Attend form as usual – specific instruction will be given	School uniform

**Monday 18<sup>th</sup> July – Friday 22<sup>nd</sup> July 2022:** All of Year 10 on work experience placement.

I hope that your son/daughter will take full advantage of this opportunity so they can use this experience to make decisions about their future. If you have any questions, please do not hesitate to contact me.

Yours faithfully



Miss I Whieldon  
**Careers & Work Related Learning Coordinator**  
**Agriculture & Animal Care Tutor**

*\*by clicking the “consent” button on ParentPay, you are confirming that you wish your child to take part in this, as well as confirming the payment detailed above, and that the emergency contact and medical details we have on our system are correct for your child. Please inform me as a matter of urgency should there be any changes to the details we hold.*