



17th December 2021

Dear Parent/Guardian,

Congratulations to all our students for their amazing hard work, enthusiasm and positivity over this term. We wish them all a great Christmas holiday, with the opportunity to spend some relaxed time with their family.

When they return in the New Year students will be quickly into mock exams and for vocational students some external exams. I would like to encourage all students to spend a proportion of their holiday revising so they are as prepared as they can be.

There are a number of ways they can help themselves with this:

- Create a structured revision timetable
- Balance work time with relaxation time
- Use some of the techniques discussed in their Study Skills lessons
- Complete practice/past exam papers

Exam Timetable

I have attached a copy of the Year 13 mock and vocational external exam timetable for January 2022 for your information.

Year 13 mock exams start from Monday 17th January 2022.

When reading the timetable, please note the following:

- Year 13 exams will take place in the Sports Hall; students should be report to the Sports Hall in good time for the start of their exam
- The timings of the day during this period will be slightly different to the timings we use now. Students should make a note of these to avoid being late or missing any exams
- Some students have clashes that we are aware of and have tried to resolve. However, students should double check this and if they spot a problem, to email Mrs Elliott (Exams) directly asap via: exams@qegs.email
- Those students relying on public transport will be able to stay in Sixth Form to study in the common room or Private Study area, however please let us know that this will be the case so that we can keep track of who is in the building

Study Leave arrangements

Study leave will take place for Year 13 from 17th-21st January, (meaning that during that week they only come in on the days/times when they have an exam)



Study leave for vocational students is as follows:

They will be required to be in lessons as normal, unless they have an exam, in which case they may take study leave for the half day preceding the exam:

- The afternoon of the day before a morning exam
- The morning of an afternoon exam
- Students studying a double or single BTEC, should confirm the study leave arrangements with their BTEC subject teachers

All study leave is a provisional offer and will be at the discretion of teachers e.g. they may ask students to stay in if they think working under supervision would be beneficial.

Examination Rules

We will be following the rules that apply for external exams, so students need to be aware of these and ensure they follow them:

- No mobile phones, iPods, MP3s, MP4s or Smartwatches are to be taken into any examination. All wrist wear, including watches, bracelets etc. should be removed and placed on the desk in clear view
- No food, sweets or chewing gum allowed in any examination. Students may bring a drink (water only) in a clear plastic bottle with a screw top and label removed
- Students must bring appropriate equipment with them to all examinations. This includes pens, pencils, eraser, ruler and calculator (if allowed). Please note students do need to bring their own calculator as we do not have any available to be handed out
- Equipment should be in a clear pencil case or a clear plastic bag
- Students should follow instructions from staff on where to line up, ready to go into the Sports Hall and find their designated seat
- Students are not permitted to communicate with each other whilst in the Sports Hall during examination times

Please note

- In the exam week for their year group there will be no form time.
- The normal timetable for Year 13 will resume on Monday 24th January, including form time

If you have any queries about any of the above, please do not hesitate to contact your son/daughter's form tutor for additional information.

Once again, our best wishes to all for Christmas and the New Year.

Yours sincerely

Mr L Walker
Head of Sixth Form



YEAR 13 exams in the Sports Hall

Date YEAR 13	0900-11.15	11.15-12.35	12.35-14.35
Week A Monday 17 th January 2022	BTEC Sport unit 13 3h YR12/13 RM614 Sociology P1 75 FMaths(11) 1h30m AS FMaths 45m Chemistry (33) 1h30 Economics 1h30 3 clashes BTEC ART YR13 Period 2 Preparation	Break/Lunch	Biology 1h30 Eng Lang1h50 Computer Science 1h45 BTEC ART YR13 Preparation
Tuesday 18 th Jan 2022	Geography 2h15 1 clash Music 3h Biology 1h30 1 clash Politics 2h	Break/Lunch	Psychology P1 1.30h Physics 1h30 Spanish P2 1h
Wednesday 19 th Jan 2022	Maths P1 1h30 1 clash English Lit 2h30 Core Maths 1 clash French P2 1h	Break/Lunch	Economics 1h30 Sociology P2 1h30
Thursday 20 th Jan 2022	BTEC Business Unit 7 3hrs YR13 RM531 BTEC ART Unit 2 3h30 YR13 History 2h15 French listening 1h40 Business studies 1h30 1 clash FMaths 1h30 AS FMaths 45m	Break/Lunch	Maths1h30 P2
Friday 21 st Jan 2022	BTEC Science Unit 3 YR13 RM614 Part A 45min/Part B 1h30 BTEC CDM YR12 2hrs room 503 YR12 Business Studies 1h30 1 clash Chemistry 1h30 RS 1h30	Break/Lunch	Psychology P2 1.30h Physics 1h30 Spanish listening 1h40
Monday 24 th January 2022	9am: English Language Paper 2 45 mins In the Sixth Form Centre All other Year 13 students in normal lessons		