



17th December 2021

Dear Parent/Guardian,

Congratulations to all our students for their amazing hard work, enthusiasm and positivity over this term. We wish them all a great Christmas holiday, with the opportunity to spend some relaxed time with their family.

When they return in the New Year students will be quickly into mock exams and for vocational students some external exams. I would like to encourage all students to spend a proportion of their holiday revising so they are as prepared as they can be.

There are a number of ways they can help themselves with this:

- Create a structured revision timetable
- Balance work time with relaxation time
- Use some of the techniques discussed in their Study Skills lessons
- Complete practice/past exam papers

Exam Timetable

I have attached a copy of the Year 12 mock and vocational external exam timetable for January 2022 for your information.

Year 12 mock exams start from Monday 24th January 2022

When reading the timetable, please note the following:

- All Year 12 mock exams will take place at the Sixth Form Centre in rooms 915/916/917 unless stated otherwise e.g. languages and BTEC exams.
- The timings of the day during this period will be slightly different to the timings we use now. Students should make a note of these to avoid being late or missing any exams.
- Some students have clashes that we are aware of and have tried to resolve. However, students should double check this and if they spot a problem, to email Mrs Elliott (Exams) directly asap via: exams@qegs.email
- Those students relying on public transport will be able to stay in Sixth Form to study in the common room or Private Study area, however please let us know that this will be the case so that we can keep track of who is in the building.

Study Leave arrangements

Study leave for Year 12 will be from 24th-28th January, (meaning that during that week they only come in on the days/times when they have an exam).



Study leave for vocational students is as follows:

They will be required to be in lessons as normal, unless they have an exam, in which case they may take study for the half day preceding the exam.

- The afternoon of the day before a morning exam
- The morning of an afternoon exam
- Students studying a double or single BTEC, should confirm the study leave arrangements with their BTEC subject teachers

All study leave is a provisional offer and will be at the discretion of teachers e.g. they may ask students to stay in if they think working under supervision would be beneficial.

Examination Rules

We will be following the rules that apply for external exams, so students need to be aware of these and ensure they follow them:

- No mobile phones, iPods, MP3s, MP4s or Smartwatches are to be taken into any examination. All wrist wear, including watches, bracelets etc. should be removed and placed on the desk in clear view
- No food, sweets or chewing gum allowed in any examination. Students may bring a drink (water only) in a clear plastic bottle with a screw top and label removed
- Students must bring appropriate equipment with them to all examinations. This includes pens, pencils, eraser, ruler and calculator (if allowed). Please note students do need to bring their own calculator as we do not have any available to be handed out.
- Equipment should be in a clear pencil case or a clear plastic bag
- Students should follow instructions from staff on where to line up, ready to go into the designated room and find their allocated seat.

Students are not permitted to communicate with each other whilst in the examination room during examination times

Please note

- In the exam week for their year group there will be no form time
- The normal timetable for Year 12 will resume on Monday 31st January, including form time

If you have any queries about any of the above, please do not hesitate to contact your son/daughter's form tutor for additional information.

Once again, our best wishes to all for Christmas and the New Year.

Yours sincerely

Mr L Walker
Head of Sixth Form



YEAR 12 exams in Rooms 915, 916 and 917

Date YEAR 12	09.00-11.15	1115-1235	Period 4/5 12.35-14.35
Week B Monday 24 th Jan 2022	Sociology P1 1h30h 3 Clash Economics 1h Politics 1h45 YR13 English Language 45min	Break/Lunch	Maths Core 1h Maths 1h30
Tuesday 25 th Jan 2022	Psychology P1 1h30 (37 2 clashes Computer studies 1h30 (12) Further Maths 1h30 (3) AS Further maths 1h (4) BTEC Science 1h15 (5)	Break/Lunch	Geography 1h (36) (P1 Coasts) 2 clashes Music 1h30 (2) Room 918 Chemistry 45min (17)
Wednesday 26th Jan 2022	BTEC CDM YR13 2hrs room 503 English Literature 2h30(15) 1 clash English Language 1h50 (12) Economics 1h (18)	Break/Lunch	Biology 1h30 (24) 2 clashes Business Studies 1h (27)
Thursday 27th Jan 2022	Geography 1h 1 Clash P2 Regeneration (36) History 1h30 (19) ART YR12 and YR13	Break/Lunch	Business Studies 1h (27) 1 clash English Language 45min (12) 1 Clash Physics 1h30 (11) RS 1h30 (13) ART YR12 and YR13
Friday 28 th Jan 2022	PE 1h20 (13) History 1h30 (19)	Break/Lunch	