

QUEEN ELIZABETH'S GRAMMAR SCHOOL

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Headteacher: Mr S Garrity Chair of Governors: Mr C Smith



27th September 2021

Dear Parents/Carers

Tutor Afternoons

We have our on-site Tutor Afternoons beginning w/c 4th October 2021. We are really pleased to welcome parents and carers back on site for this short catch up with your child's tutor about how your child has settled in this term.

How do I sign up?

Appointments last 5 mins and are on 5 minute intervals starting at 4pm, with the last one at 5.55pm on the dedicated day as below. Please let your child know (perhaps write it down for them too) which time slots you would prefer, have a few options just in case someone else has booked in already. Your child's tutor will then write down their appointment slot and confirm with your child during form this week.

We think an on-site meeting is invaluable with tutors. However, if you can't make it onsite, please specify with your child that you would like their tutor to call you and offer a few times you are available. Due to the compact nature of the afternoon, tutors will only be able to try to call within the time slot so please have your phone at the ready.

Tutor Afternoons Monday 4 th - Friday 8 th October 2021 – 4pm - 6pm	
Year 7	Monday 04/10/2021
Year 8	Monday 04/10/2021
Year 9	Tuesday 05/10/2021
Year 10	Wednesday 06/10/2021
Year 11	Thursday 07/10/2021
Year 12	Tuesday 05/10/2021
Year 13	Thursday 07/10/2021

Where do I go when on site?

Please go to your child's form room for your meeting. You can find this on their timetable.

Should my child attend?

We would encourage students to attend with their parents to be part of the discussion about how they have settled in so far.

How are you making this afternoon Covid safe?

We would ask that you wear a face covering please whilst on site. Staff will also be asked to do the same. There will be hand sanitiser available upon entry into rooms. Form tutors will have their desk at least 2m away from where parents/students will sit. The doors and windows will be open to ensure good ventilation. If you have any further questions, please email pastoralsupport@queenelizabeths.derbyshire.sch.uk.

We look forward to meeting as many of you as possible.

Yours faithfully

Laura Betty
Deputy Headteacher