

Queen Elizabeth's Grammar School, Ashbourne

Remote education provision: information for parents

This information is intended to provide further clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

All remote learning work is set via Microsoft Teams. At the latest, this will be available from the next working day after the student has been sent home.

When classes or year groups are sent home, or when the school is closed, students will follow their normal school timetable remotely.

Resources and help guides and videos are available on the school website

www.qegs.link/rl

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, there may be some adaptations, for example for practical subjects, but it will match the work in school as closely as possible. In some subjects, we have changed the order of topics to ones which are more suited to remote working.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year	Students continue to follow their usual expect timetable, with 5 lessons per day. Homework will not be sent in addition to this, but additional numeracy and literacy tasks are provided.
Secondary school-aged pupils working towards formal qualifications this year	Key Stage 4 continue to follow their usual expect timetable, with 5 lessons per day. They may also be set guided independent work in addition to this. Sixth form students will continue to follow their usual timetable, with up to 5 lessons per day. They will complete independent work in addition to this.

We are delighted that many of our staff have volunteered to run virtual Co-Curricular clubs whilst we are not in school. These range from Cooking to Dance to Film Club to a club for animal lovers. A full list of clubs can be found on the school website www.qegs.link/rl

Accessing remote education

How will my child access any online remote education you are providing?

All work is set via Microsoft Teams, with students included as members of Teams for each subject. Some subjects will also direct students to other websites such as MathsWatch and doddlelearn.

See the help and guidance on the school website for more detailed guidance on accessing and navigating Teams. www.qegs.link/rl

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If pupils do not have access to Microsoft Teams and you need us to provide a laptop or internet connection device, please contact your child's Form Tutor or Progress Leader to discuss your needs and arrange for provision.

We have arranged for some books and printed materials to be sent home. If this is something that you need for a specific subject, please contact the class. If there is a wider issue with accessing printed or digital resources, please contact your child's Form Tutor or Progress Leader.

How will my child be taught remotely?

We have adapted our on-site timings to ensure that the wellbeing of staff and students is our highest priority. Lessons are delivered on Microsoft Teams, with meetings set up in student outlook and Teams calendars.

- 08.55-09.05 – Form Time on TEAMS for Years 7-11
- 09.05-09.55 – Lesson 1 on TEAMS
- 10.05-10.55 – Lesson 2 on TEAMS
- 10.55-11.15 – Morning Break
- 11.15-12.05 – Lesson 3 on TEAMS
- 12.15-13.05 – Lesson 4 on TEAMS
- 13.05-13.40 – Lunch Break
- 13.40-14.30 – Lesson 5 on TEAMS
- 14.30-16.00 – Students can take part in our Co-Curricular Activities and Numeracy tasks in KS3 or regular homework in KS4 and KS5.

Teachers will conduct live and/or interactive lessons for every student in all year groups for every lesson. As in an ordinary classroom situation, the way a lesson is delivered will suit the content/objectives of the lesson. Teachers will be 'present' on Teams for every lesson and may conduct a totally live lesson; they may set a pre-recorded Loom video and then be available to answer questions during the lesson; or they may ask students to do an independent activity but again be present on TEAMS to support students. There will be times where a teacher will turn their video off and 'mute' themselves whilst students complete their learning.

Where a teacher is absent, work will be set on the Team and it will be made clear who students can contact.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Attendance to lessons and form time will be monitored by staff and parents will be contacted to offer support. We understand many of you, like us, are balancing our own personal arrangements but it is important students access all lessons. We would be grateful if you could help your child at home by keeping them in as normal a school routine as possible. At the start of the day, if possible, check in with them to make sure they know which lessons they have and encourage them to have all their books and resources for the day ready. Please contact your child's form tutor if you need to discuss this further or need further support.

We expect that students:

- Will attend and be present in line with timetable
- Will engage with lesson and learning
- Will ask teacher for clarification/support as required
- Will respond to feedback during lesson, and next steps
- Will complete extended learning (homework/independent study) as required
- Will use breaks to stretch and stand, eat and hydrate

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Teachers take registers for every lesson in GO 4 Schools, and attendance is monitored by teaching and admin staff. Where students are not accessing lessons, parents will be contacted to offer support. We may also call if we are concerned about the behaviour of a child (the usual QEGS standards of behaviour still apply for remote learning).

If we are repeatedly unable to contact you by phone then we may carry out a home visit.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Assessment and feedback can include:

- Plenaries/ check ins during and after lessons, including but not limited to:
 - electronic mini whiteboards,
 - questioning during lessons (with students responding via microphones or the chat)
 - Microsoft Forms polls and surveys
 - Self-assessment
 - Online quizzes
- Assessment and class work submitted via Teams assignments, with teachers feeding back via written feedback, assessment grids or whole class feedback in a subsequent lesson.
- Verbal feedback during lessons

All assessment has the aim of students being able to answer two questions:

- What can I do well?
- What do I need to do to improve?

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Staff from our Enhanced Learning Department (ELD), make regular contact with students on our SEND list to ensure that they can access remote learning. All students have a dedicated mentor providing consistency and a single point of contact. If necessary, they will carry out a home visit or students may be invited into school.

Where possible Teaching Assistants are present in live lessons and may use 'breakout rooms' to provide further support.

The ELD can provide further information on online resources and adaptations within Microsoft office to support students' use of technology.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate, but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Work for each lesson will be set on the Team for that subject/class.

Some lessons will take a 'hybrid format' where students are taught in class and at home simultaneously.