



Admission Appeal Hearings

Parents who are unable to obtain a place at the school of their choice, have the right to appeal against the decision to an appeal panel independent of the school and the Local Authority. Parents wishing to appeal must set out their grounds for appeal in writing. Further information on how to make an appeal including an online appeal application form can be found [here](#) or by calling Derbyshire County Council Admissions and Appeals Team on 01629 537499. The closing date for appeals for decisions notified in March will be 31st March. Appeals received by 31st March will be heard by June.

If your appeal is for a child transferring to a secondary school and were told of the decision on 2nd March, you should have submitted your appeal within 28 days.

If you are told of a secondary school decision after 2nd March or it relates to an in-year admission you should submit your appeal within 28 days of being told that your application was unsuccessful.

Appellants will receive at least 10 school days' notice of the appeal hearing. Unless the appellant agrees to waive their 10 school days' notice to have the appeal heard sooner.

The Independent Appeals Clerk will send the school case to appellants at least five school days prior to the date of the hearing (unless the 10 school days' notice has been waived).

The deadline for appellants wishing to submit additional evidence is three clear school days prior to the date of the hearing.

The Independent Appeals Clerk will ensure wherever possible that decision letters are sent within five school days of the hearing

In-Year Admissions

With regards to applications for In-Year Admissions, appeals will be heard within 30 school days of the appeal hearing being lodged.