

QUEEN ELIZABETH'S GRAMMAR SCHOOL

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Headteacher: Mr S Garrity Chair of Governors: Mr C Smith



14th September 2020

Dear Parent/Carer

Voluntary Contributions Year 7

This year more than ever, the economic climate we are experiencing will pose challenges for families, schools and all sectors of the national and indeed global economy. We know things will be tough and money tight and this letter is simply a request for your support if you can and we respectfully accept you may not be able to at present.

This letter serves two purposes:

- To outline our Yr7 curriculum provision and request for associated voluntary contributions
- To outline our plans for improving provision of facilities and resources at QEGS

Yr7 curriculum provision and voluntary contributions

During the course of Year 7, your child will be provided with numerous school resources including:

- Student information booklet
- Wood, metal and electronic components for use in Design and Innovation lessons
- Textiles and art resources such as paint, material, threads, buttons for Art lessons

Rather than ask for multiple small amounts of voluntary contributions from various departments over the course of the year, we have established an amount, which covers all of these costs. **We are seeking a voluntary contribution of £12.50.** Your contribution will be spent directly on the curriculum and on providing good quality materials and equipment to enable students to develop a wide range of skills through worthwhile and relevant projects.

Improving facilities and resources at QEGS

We are also continually seeking to improve our facilities and resources at QEGS. We are fortunate to have had secure finances for a number of years and our sports, technological, scientific, artistic and performance resources are some of the best in the area. However, we are not complacent and we aspire to have high quality facilities so that students can excel in their areas of interest. You may well have seen a number of stories in the local and national press and on television about school funding recently and will therefore be aware that the current situation is extremely tough. Your help and financial support would certainly go some way to help the school and benefit the students. In 2019/20, we were able to purchase new outside seating for students, new computers, sports equipment, machinery for our practical subjects and many other excellent resources. **To support new facilities and resources such as ICT, sports equipment and other school facilities we are seeking a voluntary contribution of £10.00.**

We must stress both amounts are contributions and are entirely voluntary, students will not be disadvantaged if you are unable to support this request.

If you feel able to contribute, payments are requested through our online payments system ParentPay and are most gratefully received. Contributions can be made in one lump sum or in smaller amounts over the course of the year. In addition to this we would ask if you are able to complete and return the attached Gift Aid declaration. **This will enable us to claim an additional 25p for every pound you have donated.**

Please return your completed forms to school at your earliest convenience.

Your support in helping to develop the quality of education for your child is very much appreciated.

Yours faithfully

Mr S Garrity
Headteacher

Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ to QEGSMAT for Queen Elizabeth's Grammar School

I am a UK Taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of the Gift Aid claimed on all my donations it is my responsibility to pay any difference.

My Details

Title: _____ First Name or initials(s): _____

Surname: _____

Full Home address: _____

Postcode: _____ Date: _____

Please notify the charity if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMN Revenue and Customs to adjust your tax.