



30th June 2020

Dear Parent/Carer

Provision for Examinations Results, and concerns around 'Exceptional Circumstances'

We are anticipating most of our families will be able to collect results in person on the usual set days of 13th August for A levels/EPQ and 20th August for GCSEs. However, this is an unusual year for many reasons.

As such, we have been made aware that some families during the summer break, due to 'exceptional circumstances', may be unable to:

- a) Collect the examination results in person
- b) Nominate a person to collect the examination results, bringing letter of authorisation
- c) Not have a fixed address during the results period for a postal service

Therefore, if there are any students and their families that fall outside of this provision, we would like to offer the facility to receive the examination results by email. The email will be sent on the day the results are issued.

If you feel your circumstances fall outside of this provision, please outline on the attached reply slip your 'exceptional circumstances'.

Please send the attached consent form to the exams officer elliottc@qegs.email. The deadline for requests is Friday 10th July 2020.

To confirm whether your child is/is not choosing to attend results day in person to collect their results, they need to fill in the form which you can access using the link below. Students can fill in this form themselves, or parents/carers can fill it in on their behalf. This applies to both Year 11 and Year 13 students.

<https://forms.office.com/Pages/ResponsePage.aspx?id=PYCwG3TptkKUJQEK3ByualPkN6j5JgNlImUxQ3X6EepUQUo5TjZUR0M3WUhNRDZYWkczUIJSWEFUSC4u>

We would also like to make you aware that 'leaver's hoodies' will be available on the day. More details will be issued nearer the time.

Yours faithfully

Mr S Garrity
Headteacher

CONSENT TO RECEIVE EXAMINATION RESULTS VIA EMAIL

Please state your reason for requesting the examination results via email below:

Approval of this request is at the discretion of the Headteacher, once approved you will receive notification by 2pm on 14th July 2020.

Student Name: _____ (*please print*) Student Signature: _____

Email address that results will be sent to: _____ (*please print*)

Consent of Parent/Carer (*if student under 18*): _____ (*please print*)

Parent/Carer Signature: _____ (*please sign*) Date: _____

The deadline to submit the consent form is Friday 10th July 2020

I understand that the Examinations Officer will only be responsible for sending the results to the email address above. Once the results are sent via email, no further correspondence will be entered into. The school will not be responsible for emails that are lost, not received or any that are directed to your spam/junk folder.