

Queen Elizabeth's Grammar School Ashbourne Risk Assessment: Coronavirus [COVID-19]						
Part One: Administrative details				Reviews		
Date of Assessment	8 th July 2020	Date of Issue	8 th July 2020	Review Date [by]	Reviewed by	Changes [Y/N]
Assessment carried out by				M Bawden		Signature
				2 nd September 2020	MBA/SGA/HBE	
				19 th September 2020	QEGS LT	
				2 nd October 2020	MBA/SGA/HBE	
				19 th October 2020	QEGS LT	
				6 th November 2020	MBA/SGA/HBE	

What are the areas of concern?	Generic Control Measures	Y/N/NA	Person to Implement	Additional Control Measures needed to reduce risk to acceptable level	Person to Implement	Date to be Actioned
Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school	Staff/students [and other visitors to the site] do not enter school if have symptoms, tested positive in last 7 days.	Y	SGA	Room used for secluding a student with symptoms of coronavirus [COVID-19] is: Science Office opposite Medical Room or 924. Toilet is Medical Room toilet or 925	SBE/LGO	08/07/20
	Staff/students developing symptoms during school day are sent home.	Y	SGA			
	If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow ' stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection ', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-	Y	SGA/MBA			

	<p>isolate for 14 days from when the symptomatic person first had symptoms.</p> <p>If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use the toilet next to the medical room. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a child with complex needs).</p> <p>The Student Welfare Officer will contact the required services. As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.</p> <p>Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test & Trace.</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>	<p>SBE/LGO</p> <p>SBE/LGO</p> <p>SBE/LGO</p> <p>SBE/LGO</p> <p>SGA Staff</p>			
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	<p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household disinfectant after they have left to reduce the risk of passing the infection on to other people.</p> <p>Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).</p>	Y	SBE/LGO			
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Clean hands thoroughly more often than usual	<p>Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Pupils must clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future. Hand sanitiser is place at each entry point and in each teaching space. The use of hand sanitiser will be supervised by staff.</p>	Y	PLs/LRE			
Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach	<p>The 'catch it, bin it, kill it' approach continues to be very important. Tissues are available if needed, and there is a bin in each room. Students with complex needs are assisted to get this right. All students know this is a routine part of school life.</p> <p>Face coverings are not currently recommended by PHE as the students and staff are mixing in consistent groups.</p> <p>Face coverings are required at all times on public transport (for children, over the age of 11) or when attending a hospital as a visitor or outpatient.</p>	Y	LGO/PHS			
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<p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach</p>	<p>An enhanced cleaning programme is in place.</p> <p>Where possible we allocate toilets to Year Groups. However, there will be occasions when students from outside a bubble may use the same toilet. Toilets are cleaned more frequently as a result.</p> <p>Rooms used by more than one Year Group will be cleaned more frequently.</p> <p><i>By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to the current advice on COVID-19: cleaning of non-healthcare settings guidance. Our current practice meets and exceeds guidance in July 2020.</i></p>	<p>Y</p> <p>Y</p> <p>Y</p>	<p>PHS/HBE</p> <p>PHS/HBE</p> <p>PHS/HBE</p>	<p>Toilets to be used from September 2020:</p> <p>Y7 L1 and L2 toilets Y8 L3 toilets Y9 Studio + 500 rooms gender neutral Y10 Main Hall toilets near canteen Y11 Main Hall changing room toilets Y12 Old Tech toilets Y13 New Tech toilet</p> <p>These are guidelines only</p> <p>PPE and water stations will also be in each zone from September 2020.</p>	<p>MBA/LDA</p>	
<p>Minimise contact between individuals and maintain social distancing wherever possible</p>	<p>We realise the importance of minimising contacts and mixing between people as this reduces transmission of coronavirus (COVID-19). Therefore, we are reducing the number of contacts between children and staff, achieved via bubbles [consistent groupings] of students, and individual staff keeping their social distance. These bubbles are large enough to maintain the breadth of the curriculum, and are broadly based on Year Groups in order to facilitate specialist teaching. This also helps limit unwarranted interactions. Teachers and other staff are able to operate across classes and 'bubbles', ideally keeping a distance of 2 metres from other adults.</p> <p>Teaching staff need to stay 2 metres from each other, and from children, whilst teaching from the front of the class. They should avoid close face-to-face contact where possible, though may need to be closer when working with those with complex needs or in need of close contact care. These student's care should be provided as normal.</p>	<p>Y</p> <p>Y</p>	<p>LT</p> <p>LBT</p>	<p><i>There is still a need for lockdown and fire drills to take place in the first two weeks of term. Positions of fire drills need to be considered. Fire drills will occur for individual Year Groups in order to lower disruption and improve mental wellbeing. Lockdown drills will occur in the afternoon, and with time for staff to discuss the drill before student departures.</i></p> <p><i>In September students are to be reminded about the importance of social distancing, sensible movement and avoiding touching each other as per current guidance. Students will also be reminded about safe arrival and departure from school.</i></p>	<p>MBA/LDA</p> <p>MAK</p>	<p>04/08/20</p> <p>04/08/20</p>

	Students are reminded about social distancing and avoiding touching others. To support this classrooms are set up to seat students side-by-side, facing forwards, and unnecessary furniture is removed.	N	PHS/MBA	In September staff are to be reminded about the importance of taking breaks, and appropriate social distancing, as per current guidance.	LBT	04/08/20
	Groups, or 'bubbles' will be kept apart. Therefore, there will be no large gatherings, or gatherings of more than one 'bubble'. Groups are timetabled apart, consideration has been given to avoiding busy corridors, entrances and exits. Social times are staggered, as is lunch, to enable the maintenance of good hygiene and social distancing.	Y	LBT/MAK	From September, as now, SEND will prepare students under their care, for the new normal.	DME	04/08/20
	Staff are also reminded of the need for good social distancing and hygiene around their own workspaces. The use of staff rooms is to be minimised, and non-essential use is discouraged. Staff breaks [each day] are encouraged].	Y	KBO/MBA	From September there will be communications to external agencies around the continuation of their practice 'as normal'.	MAK	04/08/20
	Consideration has been given to start and finish times, and timing of breaks, to ensure a lack of congestion	Y	LBT			
	Care taken to communicate concerns around 'movement' to parents and carers [for example via video presentation] to help them guide our student behaviours.	N	LBT/MAK			
	Guidance issued around student arrival and departure from site to ensure less congestion.	N	MAK			
	On arrival, from September 2020, students and staff remove face coverings. If single-use they are placed in a covered bin by either entrance under staff supervision. If reusable they are placed in a plastic bag provided from home. Students and staff are instructed not to touch the front of the face covering during removal and to wash their hands or use hand sanitiser at the earliest	N	MAK/LRE /MBA			

	<p>opportunity, and before heading to a classroom. Guidance on safe working in education, childcare and children's social care provides more advice.</p> <p>SEND prepare students for the changes to 'movement' before, during and at the end of the school day.</p> <p>Staff who move between schools [i.e. supply, peripatetic and temporary staff] must maintain social distance [2 metres], and minimise contact with, other QEGS staff.</p> <p>Therapists, specialists and clinicians [plus external support for SEN students] should provide interventions as usual.</p> <p>Other visitors to site should telephone or pre-book their visit, ensuring physical distancing and hygiene practice is as described in this risk assessment. Where visits can occur outside hours when students are on site this should be arranged. All visitors must report to Student Services on either Main site or Boothby Meadows campus. A record must be kept of all visitors.</p> <p>In the event of a student attending more than one setting care must be taken to observe both setting's risk assessments. Each student must then be assessed for additional risk and MBA informed.</p> <p>Equipment and resources such as pens and pencils ought to be brought with them by each member of staff and student. Other resources can be shared within the bubble, such as textbooks.</p> <p>Resources that are shared between bubbles need to be cleaned frequently and meticulously, such as sports, art and science equipment. Alternatively, they can be left</p>	<p>N</p> <p>N</p> <p>N</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>N</p>	<p>DME/MPE</p> <p>DRO/KWH/ NJO</p> <p>MAK/DME</p> <p>NJO/SS</p> <p>SBE/MAK /DME/MBA</p> <p>LBT</p> <p>LBT</p>			
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	<p>out of use for 48 hours [72 hours for plastics] if to be used between different bubbles.</p> <p>Outdoor equipment needs more frequent cleaning.</p> <p>Students and staff should limit the amount of equipment brought into school. This should be limited to the essentials. Bags are allowed.</p> <p>Books and other shared resources may leave the site. However, it should be considered whether this is necessary – and avoided if it does not contribute to student education and development. Cleaning and hygiene regulations apply to all items that leave the site.</p>	Y	PHS/HBE			
		Y	PLs/LRE			
		N	LBT			
Where necessary, wear appropriate personal protective equipment (PPE)	<p>PPE is only needed in a very small number of cases, including:</p> <ul style="list-style-type: none"> where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at school, and only then if a distance of 2 metres cannot be maintained where a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used <p>Read the guidance on safe working in education, childcare and children’s social care for more information about preventing and controlling infection, including when, how PPE should be used, what type of PPE to use, and how to source it.</p>	N	LGO/SBE	<p>From September: PPE Stations placed in each bubble zone</p> <p>All staff issued with a mask and gloves, for emergency use</p> <p>Hand sanitiser and tissues in each room used</p> <p>Bins in each room used</p>	<p>MBA/HBE /PHS</p> <p>MBA/HBE /PHS</p> <p>MBA/HBE /PHS</p> <p>MBA/HBE /PHS</p>	04/08/20
Engage with the NHS Test and Trace process	<p>Staff are aware, and understand, the NHS Test and Trace process and how to contact the local Public Health England health protection team.</p>	N	MBA/HBE	In September all stakeholders will be reminded of how and why to engage with NHS test and Trace.	MBA	04/08/20
		N	MBA/MAK			

	<p>Our staff and parents/carers understand they will need to be ready and willing to:</p> <ul style="list-style-type: none"> • book a test if they are displaying symptoms. Staff and students must not come into the school if they have symptoms and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit • provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace • self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19) <p>Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.</p> <p>Home testing kits are to be available in school from September, to be given directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school. These will be allocated where we believe providing one will significantly increase the likelihood of them getting tested.</p> <p>Parents and staff must inform school immediately of the results of a test:</p>	<p>Y</p> <p>N</p> <p>Y</p>	<p>MBA/MAK /LRE</p> <p>MBA/MAK /LRE</p> <p>MAK/LBT</p>			
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	<ul style="list-style-type: none"> • if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating. • if someone tests positive, they should follow the ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days. 					
<p>Manage confirmed cases of coronavirus (COVID-19) amongst the school community</p>	<p>School will take swift action once aware someone who has attended has tested positive for coronavirus (COVID-19). School will contact the local health protection team. This team will also contact school if they become aware, through NHS Test and Trace of someone who has attended school and has tested positive.</p> <p>The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.</p>	<p>Y</p> <p>Y</p>	<p>SGA</p> <p>SGA</p>			

	<p>The health protection team will work with school in this situation to guide us through the actions we need to take. Based on the advice from the health protection team, school must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:</p> <ul style="list-style-type: none"> • direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin) • proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual • travelling in a small vehicle, like a car, with an infected person <p>The health protection team will provide definitive advice on who must be sent home. To support them in doing so school keeps a record of pupils and staff in each group [including seating plans], and any close contact that takes places between children and staff in different groups. This must be proportionate to the situation and not become over-burdensome.</p> <p>The names and details of anyone with coronavirus [COVID-19] must not be shared unless essential to protect others. From September a template letter will be provided for school use as necessary.</p> <p>Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day</p>	<p>Y</p> <p>N</p> <p>Y</p>	<p>LBT/MAK</p> <p>SGA/MWA</p> <p>MAK/LRE</p>			
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	<p>isolation period they should follow ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’. They should get a test, and:</p> <ul style="list-style-type: none"> • if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days. • if the test result is positive, they should inform their setting immediately [for example school], and must isolate for at least 7 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ <p>Once a person, staff or student, has self-isolated school must not request evidence of a negative test result.</p> <p>Further guidance is available on testing and tracing for coronavirus (COVID-19).</p>	N	MWA			
<p>Contain any outbreak by following local health protection team advice</p>	<p>If school has two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected the local health protection team will advise if additional action is required. This may include a large number of students self-isolating as a precautionary measure. If this risk assessment is followed correctly it is unlikely there will be a need for a whole school closure based on cases within the school. A mobile testing unit may be dispatched in consultation with the local Director of</p>	Y	SGA/HBE /MBA			

	Public Health to test others who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, followed by their year group, then the whole school if necessary, in line with routine public health outbreak control practice.					
Transport	<p>Dedicated school transport, including statutory provision</p> <p>Consideration is given to:</p> <ul style="list-style-type: none"> • how students are grouped on transport, based on their bubbles. • The use of hand sanitiser upon boarding or disembarking. • Evidence vehicles are cleaned more frequently than before. • Organised queueing and boarding • Vehicle distancing. • The use of face coverings where students are likely to come into very close contact with people outside their bubble. <p>Wider public transport</p> <p>The use of public transport by students should continue to be kept to a minimum. Parents, staff and students are encouraged to walk or cycle to school where possible.</p> <p>The considerations for dedicated school transport also apply here. With particular emphasis on the use of face coverings</p> <p>Families using public transport should refer to the safer travel guidance for passengers.</p>	<p>N</p> <p>N</p> <p>N</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>N</p> <p>N</p>	<p>KHO/CBR</p> <p>KHO/CBR</p> <p>KHO/CBR</p> <p>KHO/CBR</p>	<p>In September guidance on the use of school and public transport will be reviewed with correspondence to all stakeholders.</p>	<p>KHO/CBR</p>	<p>04/08/20</p>
Students who are shielding or self-isolating	A small number of students will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test	Y	MAK/LRE /DME			

	<p>result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)</p> <p>The shielding advice for all adults and children pauses on 1st August 2020. This means that even the small number of students who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. Read the current advice on shielding</p> <p>If rates of the disease rise locally, children (or family members) or family members will be advised to shield during the period where rates remain high and therefore, they may be temporarily absent.</p> <p>A few students under the long-term care of a specialist health professional may need to discuss their care before returning to school. Advice available from the Royal College of Paediatrics and Child Health.</p> <p>Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, school provides immediate access to remote education, and monitors engagement.</p> <p>Where children are unable to attend school as parents are following clinical and/or public health advice, absence will not be penalised.</p>	<p>N</p> <p>Y</p> <p>Y</p> <p>N</p> <p>Y</p>	<p>MAK/LRE /DME</p> <p>MAK/LRE</p> <p>MAK/LRE /DME</p> <p>SBE/MAK</p> <p>MAK</p>			
<p>Staff who are clinically vulnerable or extremely clinically vulnerable</p>	<p>Staff in the most at risk categories should continue to take extra care and be observant of local community transmission rates.</p> <p>Advice for those who are clinically-vulnerable, including pregnant women, is available.</p> <p>Individuals who were considered to be clinically extremely vulnerable and received a letter advising them to shield are now advised that they can return to</p>	<p>Y</p> <p>Y</p>	<p>LBT/KBO</p> <p>LBT/KBO</p>			

	<p>work from 1 August as long as they maintain social distancing. Advice for those who are extremely clinically vulnerable can be found in the guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19.</p> <p>School leaders should be flexible in how those members of staff are deployed to enable them to work remotely where possible or in roles in school where it is possible to maintain social distancing.</p> <p>People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace.</p>	Y	LBT/KBO			
Staff who are pregnant	<p>As a general principle, pregnant women are in the 'clinically vulnerable' category and are advised to follow the relevant guidance available for clinically-vulnerable people.</p>	Y	LBT/KBO			
Staff who may otherwise be at increased risk from coronavirus (COVID-19)	<p>Some people with particular characteristics may be at comparatively increased risk from coronavirus (COVID-19), as set out in the COVID-19: review of disparities in risks and outcomes report. The reasons are complex and there is ongoing research to understand and translate these findings for individuals in the future.</p> <p>If staff or students are concerned they must be offered a meeting with a member of the Leadership Team to discuss any additional measures deemed appropriate to the individual setting.</p> <p>People who live with those who have comparatively increased risk from coronavirus (COVID-19) can attend the workplace.</p>	Y	LBT/KBO	Meetings for discussions to be offered when asked for by staff	LBT/KBO	As needed
		Y	LT/KBO			
		Y	LBT			

Employer health and safety and equalities duties	School has a legal obligation to protect their employees, and others, from harm and will continue to assess health and safety risks and consider how to meet equalities duties in the usual way.	Y	MBA/HBE			
Supporting staff	Governing boards and school leaders should have regard to staff (including the headteacher) work-life balance and wellbeing. School has involved all staff in the process of putting this risk assessment in place, and all associated adjustments. Staff and student mental wellbeing is a feature of the school's duty of care to our employees. The Education Support Partnership provides a free helpline for school staff and targeted support for mental health and wellbeing.	Y N Y	SGA LT/MBA MBA/KBO			
Staff deployment	Review of workload has taken place to reduce unnecessary and unmanageable burdens. This includes a review of curriculum delivery to ensure staffing capacity is appropriate.	N	LBT/MAK			
Deploying support staff and accommodating visiting specialists	SEND support analysed to ensure appropriate provision within the health and safety framework shown in this risk assessment.	N	DME/MPE			
Recruitment	Recruitment will continue as usual. Consideration should be given to remote recruitment where appropriate. Pre-appointment checks must continue as usual.	Y	SGA/HR			
Supply teachers and other temporary or peripatetic teachers	The engagement of supply teachers and other supply staff will continue as normal during this period. Longer assignments, where possible, are advisable to cut down on number of visitors on site.	Y	KWH/NJO /DRO	Overview produced for Supply staff from September onwards, including new guidance for peripatetic teachers.	MBA	08/07/20

Expectation and deployment of ITT trainees	School will continue to follow guidance and legislation around the deployment and expectations regarding ITT trainees.	Y	KBO			
Staff taking leave	Staff are expected to be familiar with the latest guidance on quarantine, which can be accessed at coronavirus (COVID-19): how to self-isolate when you travel to the UK . In addition, staff are to follow internal guidance as published by QEGSMAT. Staff are expected to be available from the start of the autumn term. Where there is no choice other than for a member of staff to quarantine arrangements will be made for them to work from home.	Y	SGA/LBT			
Other support	Volunteers may be used to support the work of the school, as would usually be the case. Under no circumstances should a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity. Mixing of volunteers across groups should be kept to a minimum, and they should remain 2 metres from students and staff where possible.	Y	LT/MBA			
Safeguarding	The school's child protection policy is regularly reviewed to reflect the return of more students. This is in addition to other reviews routinely carried out. The DSL and deputies must be given time to support staff and students, especially in the first few weeks of term.	Y	MAK			
Catering	The school kitchens will continue to operate, but must comply with the guidance for food businesses on coronavirus (COVID-19) .	Y	SBE			
Estates	The usual pre-term building checks take place before the first day of term. This is particularly important in areas not used during recent delivery.	N	PHS/MBA	In September extra pre-opening checks are to be completed.	PHS	04/08/20
	Ventilation will be improved by opening windows.	Y	LT/MBA			

<p>Educational visits</p>	<p>Educational visits will only resume in consultation with the Educational Visits Co-ordinators MBA and SGA.</p> <p>Trips associated with the preparation of SEND students for adult life, of a non-overnight nature might go ahead providing relevant protective measures are adhered to, the students stay within their bubble, and secure measures are in place at the destination.</p> <p>The use of outdoor spaces is encouraged in support of delivering the curriculum. As above, an appropriate risk assessment should be conducted and permission</p> <p>School will consult the health and safety guidance on educational visits when considering visits.</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>	<p>MBA</p> <p>MBA/DME /MPE</p> <p>LBT/MBA</p> <p>MBA/SGA</p>			
<p>School uniform</p>	<p>Uniform plays an important role in contributing to the ethos of the school. It does not need to be cleaned any more than usual.</p>	<p>Y</p>	<p>KBO</p>			
<p>Co-curricular provision</p>	<p>Where appropriate provision before and after school will continue.</p> <p>Where possible bubbles will be maintained in pre/post school provision, but where not possible the students will be kept in small consistent groups to enable NHS test and trace.</p> <p>Other co-curricular provision may occur virtually via the remote learning platforms. Further guidance available from MBA.</p>	<p>N</p> <p>N</p> <p>N</p>	<p>MBA/SBE</p> <p>MBA/SBE</p> <p>MBA</p>			
<p>Physical activity in schools</p>	<p>Students will be kept in their consistent groupings from within their bubble.</p> <p>Sports equipment will be thoroughly cleaned between each use by individual groups.</p>	<p>Y</p> <p>N</p>	<p>KBO/BHA</p> <p>KBO/BHA /PHS</p>			

	Contact sports will not take place.	Y	KBO/BHA			
	Outdoor sports are prioritised, where possible. Large indoor spaces are used when this is not possible.	Y	KBO/BHA			
	Distancing between students is to be maximised.	Y	KBO/BHA			
	Attention must be paid to scrupulous cleaning and hygiene. This is particularly important in a sport setting due to the way in which people breathe during exercise.	N	KBO/BHA /PHS			
	If external facilities are to be considered the following advice is key, and permission must be sought and gained from the leadership line-manager: <ul style="list-style-type: none"> • guidance on the phased return of sport and recreation and guidance from Sport England for grassroots sport • advice from organisations such as the Association for Physical Education and the Youth Sport Trust 	Y	KBO/BHA /MBA			
	School may work with an external coach, club or organisation where the leadership line-manager is assured it is safe to do so, and protective measures have been considered within the wider protective measures.	Y	KBO/BHA /MBA			
Student wellbeing and support	School has regard for the wellbeing of our students. Students may be experiencing a variety of emotions in response to the coronavirus (COVID-19) outbreak, such as anxiety, stress or low mood. This may particularly be the case for vulnerable children, including those with a social worker and young carers. It is important to contextualise these feelings as normal responses to an abnormal situation. Some may need support to re-adjust to school; others may have enjoyed being at home and be reluctant to return; a few may be showing	N	KBO/MBA /MAK/PLs	Reviewed and renewed focus on this area as a part of a school-wide recovery curriculum from September.	KBO/MBA /MAK/PLs	04/08/20

	<p>signs of more severe anxiety or depression. Others will not be experiencing any challenges and will be keen and ready to return to school. The return to school allows social interaction with peers, carers and teachers, which benefits wellbeing.</p> <p>School will provision for the support of rebuilding friendships and social engagement, address issues linked to coronavirus [COVID-19] and otherwise support students with improving their physical and mental wellbeing.</p> <p>More focused pastoral support, where issues are identified that individual pupils may need help with, drawing on external support where necessary and possible, will be provided.</p>	Y	KBO/MBA /MAK/PLs			
	<p>More focused pastoral support, where issues are identified that individual pupils may need help with, drawing on external support where necessary and possible, will be provided.</p>	Y	MAK			
Behaviour expectations	<p>The school behaviour policy has been reviewed to take into account any new rules. This is clearly and consistently communicated to staff, students and parents. This is particularly important when considering restrictions around movement and new hygiene rules.</p> <p>Additional support is in place for those students who may have suffered adversely during the last few months away from school.</p>	Y	MAK			
	<p>Additional support is in place for those students who may have suffered adversely during the last few months away from school.</p>	Y	MAK/BDR			
Near Miss Reporting	<p>In order for this risk assessment to be responsive the near miss reporting system must be dynamic and flexible. Staff must use the reporting tool on the Intranet.</p>	Y	MBA			