

QUEEN ELIZABETH'S GRAMMAR SCHOOL

The Green Road, Ashbourne, Derbyshire DE6 1EP

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Headteacher: Mr S Garrity

Chair of Local Academy Committee: Mrs H Baker



25th September 2019

Dear Parent/Carer

Trip to Microsoft HQ, Reading
Trip Leader: Mrs Andrea Briggs

I am pleased to invite your son/daughter to their prize-winning tour of Microsoft HQ in Reading. The trip will be on Thursday 10th October 2019. We will be driving the students there in 2 cars and will need to depart from the school at 7am so that we can get to Reading in time for the tour at 10.30 am. We will hopefully be back by 4pm (traffic allowing). We will stop en route so that students can get some breakfast. Could they bring some spending money to buy food please. Students should wear their QEGS uniform for the visit.

Students are to meet at the sixth form car park, this is just by Ashbourne Primary opposite the main school.

We ask for a voluntary contribution of £10.00 towards the travel expenses. The law currently allows us to make no charge for this category of educational activity, though we may ask for voluntary contributions. No student may be excluded from the activity because of a parent's unwillingness or inability to make a financial contribution. However, if the voluntary financial contributions received do not cover the cost of the trip. It may not take place. The deadline for making this payment, via Parentpay, is 3rd October 2019. If you want your child to attend, but are unable to meet the cost, please contact finance@qegs.email.

If you have any queries regarding the trip, please do not hesitate to contact me.

Yours faithfully

Andrea Briggs
Teacher of Business

By clicking the "consent" button on ParentPay to confirm the payment detailed above, you are also confirming that the emergency contact and medical details we have on our system are correct for your child. Please inform me as a matter of urgency should there be any changes to the details we hold.

QEGS Academy Sponsors: The Woodroffe Benton Foundation - The Old Trust (founders 1585)

Proud to be part of the **QEGSMAT**

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