



**POST-RESULTS SERVICE: GCSE ONLY**  
**RE-MARK AND SCRIPT RETURN FORM – Summer 2018**

Name of student:

Candidate Number:  Date of birth:

Subject:

GCSE Syllabus/unit number\*:

\*It is vital that the syllabus/unit number is entered accurately on the form so that the correct unit is re-marked/returned.

**In order to request a re-mark or order a script please complete all the boxes above. You will then need to tick which service you are requesting and sign and date the form overleaf. Fees MUST accompany this form as no requests will be made without payment.**

Service requested - REMARKS	Fee payable	Closing Date	Please tick if you would like this service
<b>Service 2:</b> Re-mark (GCSE)	<b>£40</b> <b>By school</b>	<b>12pm</b> <b>17<sup>th</sup> Sept</b> <b>2018</b>	
<b>Service 3:</b> Clerical check of marks	<b>£10</b>	<b>12pm</b> <b>17<sup>th</sup> Sept</b> <b>2018</b>	

**There are three possible outcomes if you make an enquiry about a result:**

- Your original mark is lowered, so your final grade may be lower than the original grade you received
- Your original grade is confirmed as correct, so there is no change to your grade
- Your original mark is raised, so your final grade may be higher than the original grade you received

**Should the enquiry lead to an increase in the overall grade for that subject, you will receive a refund.**

Please turn over to sign and date this form



Service Requested – SCRIPTS	Fee payable	Closing Date	Please tick if you would like this service
<b>Service 4:</b> Original Script (GCSE)	<b>£15</b>	<b>12pm 17<sup>th</sup> Sept 2018</b>	

I give my consent to the Head of Centre to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me may be lower than, higher than, or the same as, the grade which was originally awarded for this subject.

Signed (Student): ..... Date: .....

Signed (Parent/Carer): ..... Date: .....

If you have now left QEGS please supply your address and email so that we may let you know the outcome of the request:

Home Address: .....

Email .....

Telephone Number:.....

**Please Note:**

- All of the closing date deadlines given are non-negotiable. The Examination Boards will not accept applications submitted after these date
- **If you are requesting a service for more than one subject/unit, you should complete a separate application form for each**

<b>OFFICE USE ONLY:</b>	
Date Payment received: Cash:	Cheque:
Date Request made to Exam Board:	