



22nd May 2019

Dear Parent/Carer

Year 9/10 trip to Ypres – June 2019

I would like to invite you to a meeting for the information about the Ypres trip, taking place on the 23rd-27th June 2019. This will take place in the **main hall at 7.00 pm on Monday 3rd June 2019**. I will go through the final details of our trip and answer any questions that you may have. Please read all the information carefully about what to bring on the night and also for the trip.

The coaches will depart from the Ashbourne Bus Station off Dig Street (NOT the QEGS site) at 12.00am on Monday 24th June. **Please ensure that you arrive by 11:30pm**, in order to allow for registration and other arrangements before we board the coach.

Our ferry is booked with P&O from Dover to Calais on Monday 24th June at 6.40am. Please ensure that your child is provided with a packed lunch and enough snacks and/or money to buy food on the ferry and at the motorway rest area. The first meal included on the trip will be served on Monday evening at 6.30pm.

We will be staying at:

Tempelhof Ypres
Tempelstraat
6 8900 Ieper
Board Basis: Full Board

Your child will be allocated to a group of 9 or 10 for supervision, with a member of staff. This will be for taking registers and to monitor students during the trip.

For the Journey

As we are travelling through the night, a small pillow and blanket would also be useful. A packed lunch and snacks are needed to last students through to 7.00pm on Monday. **Please, NO fizzy drinks to be taken on the coach.** If your child suffers from travel sickness and takes tablets then please let us know before we depart for the journey.

Students may bring mobile phone/iPod/MP3 player/camera and it is their responsibility to look after any such items; music should be for their hearing only. If they would like to bring any films for the coach then this would be welcomed but they need to be age appropriate for Year 9.

IMPORTANT: Mobile phones will be handed to staff at Dover and put in the safe on our arrival at the hotel. Your child will not contact you by phone once in Belgium; we have set up a twitter account. Please note, this is just to keep you informed of what we have been doing each day and to reassure you all is well.

Clothing

We recommend that your child has comfortable shoes and clothes for the trip, as well as a waterproof coat. Students are to travel with their QEGS hoody either on, or with them, in the coach. They will be expected to wear their hoody on the ferry. Please make sure you include warm clothes (a jumper/sweatshirt), as well as sun cream (we can never be sure of the weather!) and a travel adaptor plug (1 per room) is also useful.

Please note that the hotel does **not** provide towels or toiletries.

Passport/EHIC card

These **MUST** be given by hand to Mr Constable in a sealed envelope with your child's name on the front by Monday 10th June at the latest. It would be best if these can be brought to the meeting and then stored in the safe until the trip.

Money

Any pocket money should be split into Euros (most of it) and pounds for the journey there and back. We would recommend a maximum of 50 Euros and £10.00 for the journeys. Students are to hand money to staff by Monday 10th June at the latest (if you haven't already handed it in at the meeting). It can be handed in with their passport and EHIC card. Please place your child's money in a sealed envelope with their name, form and the amount clearly marked on the front. Money will be given to the students on a daily basis after breakfast. All pocket money **MUST** be handed directly to Mr Constable in room 103 if it is not brought to the meeting.

Medication

If your child is on any medication, this should be handed to staff in a clearly labelled box/envelope.

Emergency Contacts

If you should need to contact us whilst we are away, please contact QEGS first (01335 343685), or out of hours on 07791 621927, and we will get back to you as soon as possible. **THESE NUMBERS SHOULD ONLY BE CALLED IN AN ABSOLUTE EMERGENCY AND AT NO TIME SHOULD OUR CENTRE IN BELGIUM BE CONTACTED DIRECTLY.**

Your child will have handed in their passport before we travel and staff will look after it throughout the visit. All students need their school lanyards, which they should carry with them at all times.

We will phone and send a group text once we have returned to England to confirm our arrival time back in Ashbourne. Passports, EHIC cards and mobile phones will be returned once we are back in England and before the students leave the coach. Please note that all information regarding contact details and medical requirements will be destroyed following the trip.

If you wish to clarify any details or raise any issues before we travel, please do not hesitate to contact me on the main academy telephone number, extension number 1821, or via email constable@queenelizabeths.derbyshire.sch.uk.

Yours faithfully

Mr T Constable
History Teacher