

QUEEN ELIZABETH'S GRAMMAR SCHOOL

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Headteacher: Mr S Garrity

Chair of Local Academy Committee: Mrs H Baker



22nd March 2019

Dear Parent/Carer

English Department

Due to extended staff absence in English, we understand that you may have concerns. For clarity, I would like to outline the situation so far and further changes that we are making.

We always seek to employ well-qualified teachers from our supply agencies. English is no different and we have been very fortunate to have subject specialists covering the recent absences. All work has been set and monitored by our English staff. We have tried to reduce the change in supply teachers, requesting staff on a continuous basis to minimise disruption. However, due to factors beyond our control the staffing has changed more frequently than we would have liked, with very little notice.

Our students in Year 10 and 11, preparing for their GCSE exams, are always our priority and as such we are making further timetable changes from next week, moving QEGS staff onto classes where students have been affected by these absences.

I would like to thank you for your understanding, and encourage you to contact me if you have any further questions or concerns.

Yours faithfully

A handwritten signature in black ink, appearing to read 'M Ward'.

Miss M Ward

Assistant Headteacher

Email: ward@qegs.email

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