

# QUEEN ELIZABETH'S GRAMMAR SCHOOL

The Green Road, Ashbourne, Derbyshire DE6 1EP

Tel: 01335 343 685 Email: enquiries@qegs.email Twitter: @qegs\_ashbourne

Web: www.queenelizabeths.derbyshire.sch.uk

Headteacher: Mr S Garrity

Chair of Governors: Mrs H Baker



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9<sup>th</sup> November 2018

Dear Parent / Carer,

## WoW Weeks Parent Information Evening

I am delighted to invite you to our Year 10 World of Work Weeks parent information evening on Wednesday 21<sup>st</sup> November 2018 at 6pm (for one hour). The purpose of this evening is to ensure parents are fully informed and involved in our key stage 4 careers and work related learning programme to support and raise aspirations of all year 10 students to enable them to make informed decisions post 16.

Your child will be off timetable during the last two weeks of the summer term. Arrangements are as follows:

Cohort	Mon 8 <sup>th</sup> – Fri 12 <sup>th</sup> July 2019	Mon 15 <sup>th</sup> – Friday 19 <sup>st</sup> July 2019
All of Year 10	Employability Skills Programme including trips to a college and university and time in our sixth form	Work Experience placement

## Objectives of the Evening

- Information will be given on the options open to your child at the end of year 11
- There will be a demonstration of the careers software so that you can further assist them from home with their choices
- We will explain the process for securing a work placement and detailing the help they can expect from school and the help that you can provide
- We will inform you of the timeline for arranging work placements and why we have to work to these deadlines
- We will explain the impartial careers advice available at school and how you can access the 'Careers Action Plan' drawn up for every student by the end of year 11

I look forward to seeing you at our Year 10 World of Work Week parent information evening.

Kind regards,

**Mrs G Bains**

*Careers & Work Related Learning (Year 9 Progress Leader)*