

QUEEN ELIZABETH'S GRAMMAR SCHOOL

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Headteacher: Mr S Garrity

Chair of Governors: Mrs H Baker



QEGS Academy Sponsors:

J.C. Bamford Excavators Ltd. - The Woodroffe Benton Foundation
- The Old Ashburnian Society - The Old Trust (founders 1585)

October 2017

Dear Parent/Carer

Year 13 Parents' Consultation Evening (PCE) – Tuesday 10th October 2017

1. Timings of the PCE

When we hold Parents' Consultation Evenings, the pattern of the school day changes to allow more time for appointments. The appointment times start at 3.00pm and, therefore, the school day will start early at **8.30am** and finish early at **2.00pm**.

Only Year 13 will be involved in the Parents' Consultation Evening on Tuesday 10th October 2017. **However, all students will start and finish the school day as below.**

The times of the modified day are shown below:

Period 1:	8.30am – 9.20am
Notices	9.20am – 9.25am
Period 2:	9.30am – 10.20am
Break	10.20am – 10.40am
Period 3:	10.40am – 11.30am
Period 4:	11.35am – 12.25pm
Lunch	12.25pm – 1.10pm
Period 5:	1.10pm – 2.00pm

Academy closes at 2.00pm

2. Transport details

Dedicated School Buses

Students who travel to QEGS on a dedicated school bus should be at their bus stop **20 minutes earlier** than normal on the morning of all parent consultations.

Buses will be on the bus bay at **2.00pm** to make the return journey home.

Service Buses (Swift, 110, 111, 113, 114, 442)

Please note service bus times **cannot be changed by the academy**. It is imperative, therefore, that students travelling on service buses familiarise themselves with bus times and where to catch them, particularly for the journey in the morning, to ensure that they are here on time.

However, arrangements have been made for those students who normally travel on the Swift bus from Derby via Brailsford to be collected and brought into QEGS by an additional Hawkes Coach. Please note the following pick-up points/times:

7.55am - pick up from Brailsford, Rose and Crown

8.10am - pick up at Ashbourne Hill Top, Wyaston Road

8.20am - drop off at QEGS bus bay

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The additional Hawkes Coach will not need to run at 2.00pm because students will be required to catch the Swift bus, as per the service bus timetable.

Students needing to leave QEGS before 2.00pm, in order to catch a service bus, will be permitted to do so. However, they **must** collect an early release pass from Student Services to present to their teacher.

Service Buses depart from the bus station, not the QEGS bus bay, at the following times:

Swift – 2.25pm 110 – 2.00pm 111 – 1.00pm or 4.00pm 113 – 3.00pm 114 – 2pm 442 – 2.05pm
(Departure times correct at time of writing, but are subject to change).

Students wishing to catch the service buses will be permitted to leave the academy 15 minutes before their bus departure time, providing they have collected an early release pass from Student Services.

Students may use their bus passes to travel on earlier buses. Service bus timetables can be found online at www.derbyshire.gov.uk/buses. Hard copies can be made available via Student Services.

Parents do have the option of leaving their children at QEGS under supervision until 3.55pm and should inform student services if this is required. Please note that no dedicated school transport will be provided at 3.55pm. Service buses (Swift, 114, 110, 111, 442) will, however, stop in the bus bay at their usual time, but the Swift bus will depart from the bus station.

The School day ends at 2.00pm on Tuesday 10th October. If your child needs to remain on site until 3.55pm please inform student services so that arrangements for their supervision can be put in place.

If you are attending the Year 13 Parents' Consultation, on Tuesday 10th October, please sign in on arrival at The Sixth Form Centre.

Yours faithfully

B M Humphrey-Lewis

Mrs B Humphrey-Lewis
Assistant Headteacher